



Temporary Site Ranger Job Description March 2024 The Friends of Bennerley Viaduct



I. About Us:

The Friends of Bennerley Viaduct (FoBV) is a charity that preserves and promotes the historic site, Bennerley Viaduct, and the natural landscape around it. Bennerley Viaduct is a rare and unusual Victorian lattice work wrought iron railway viaduct and stands as a symbol of local pride and regeneration. Recently restored and made accessible, it is set to undergo extensive expansion in 2024, including rewilding initiatives, a new visitor centre, and a car park. A permanent position for a similar role is likely to become available in Summer 2024, as the viaduct undergoes a large change and expansion this year.

2. Temporary Site Ranger Specification

Position Type: Temporary contract.

Responsibilities: The Site Ranger will be instrumental in organizing volunteers and themselves to ensure the viaduct and its surroundings are clean, safe, and welcoming. Working mainly at Bennerley Viaduct, the role involves site checks, some maintenance and volunteer scheduling and support. Office space is also available at Castledine House, Ilkeston. Some home working may be available if appropriate.

Key Tasks:

Site Maintenance

1. Maintain cleanliness and safety of the viaduct and green spaces with regular checks.
2. Manage Nature Reserve infrastructure with volunteers.
3. Undertake land management tasks, including using power tools.
4. Support contractors and partners in safe site access.

Volunteer and Visitor Engagement

1. Coordinate and schedule the Volunteer Ranger team who conduct site checks and litter picks.
2. Plan and organize volunteer workdays to complete land management tasks
3. Interact with visitors during on-site duties and represent the viaduct and the charity with enthusiasm.
4. Ensure adherence to health and safety requirements.
5. Assist volunteers with expenses and collating their monthly hours.
6. Support the Manager by collecting communication material for the press and social media. Recording tasks and achievements for evaluation.
7. Supporting other tasks as required.

3. Terms of Contract

Start Date: April 2024 Minimum 3 months.

Work Schedule: Ideally 3 days per week (But we are flexible)

Payment: Day rate is between £86 and £100, depending on experience.

Paid monthly. Reasonable agreed expenses covered.

4. Detailed Selection Criteria

Essential Experience:

- Ability to multitask and focus on long-term goals.
- Experience in recruiting, retaining, and supervising volunteers.
- Risk management for events and activities.
- Understanding of diversity, social inclusion, and access issues.

- Experience with hand and power tools for safe land management.

Desirable Experience:

- Planning and organizing skills in a related field.
- Experience working in multi-disciplinary teams.
- Budget management skills.
- Experience with public engagement.

- Experience in ecology projects.

Skills/Competencies:

- Excellent people skills and motivation ability.
- Strong planning and organizing skills.
- Positive attitude, flexibility, and results-focused.
- Awareness of health and safety legislation.
- Commitment to community-driven initiatives.

- First Aid, habitat management, and powered tool use qualifications (or willingness to undergo training).
- Understanding of natural, industrial, and transport heritage.
- Interest in conservation issues and motivating others in wildlife and outdoor activities.

Availability:

- Ability and willingness to work with some flexibility, including some weekends and Bank Holidays.

Application

If you would like to apply, please send a copy of your CV, your available start date, and a cover letter of no more than 750 words to John Scruton, Chair of Trustees, info@bennerleyviaduct.org.uk. Closing date for applications: 22nd March 2024

Application Support:

- Please refer to the selection criteria list in your cover letter to help us understand how you would be suitable for the role and our group.
- If you would like to discuss the job role before applying you can email us, or call Kate Crossley on 07707424644. Kate is part-time, so may not be able to respond immediately.
- Bennerley Viaduct is committed to fair and equitable hiring practices. If you would benefit from support to apply please contact us.
- This role is temporary. If you feel you would be suitable for most parts of the job but do not meet all of the criteria as written, we would be happy to talk with you.
- This role may be suitable for a job share. If you would prefer fewer hours than the maximum 3 days do contact us before making your application.

Candidates chosen for an interview will be contacted by email the week commencing 25th March. We will acknowledge all submitted applications w/c 25th, however, we are a small charity and cannot provide detailed feedback on applications.